



Grand County Library District - Application for Employment

PERSONAL INFORMATION

Name:

Mailing Address:

Physical Address:

1. Home Phone:

E-Mail:

2. Mobile Phone:

Preferred Contact: Email Phone 1 Phone 2

Are you prevented from being lawfully employed due to VISA or immigration status? Yes No

Have you ever been convicted of a felony? Yes No

EMPLOYMENT DESIRED

Position(s) Applying For:

Date you can Start:

Salary Desired:

Number of Hrs per Week:

Have you ever worked or filed an application with us before? Yes No

How did you learn about us?

Education

	Course of Study	Years Completed	Diploma/Degree Earned?
High School			
College			
Graduate			
Other			

What are your Hobbies, Interests, Etc.?

EMPLOYMENT EXPERIENCE

Start with your present or last job		Dates Employed	
Employer:		From:	To:
Address:			
Telephone:		Supervisor's E-Mail:	
Job Title:		Supervisor:	
Hourly Rate or Salary:	Starting:	Final:	
Work Performed:			

Reason for Leaving:

		Dates Employed	
Employer:		From:	To:
Address:			
Telephone:		Supervisor's E-Mail:	
Job Title:		Supervisor:	
Hourly Rate or Salary:	Starting:	Final:	
Work Performed:			

Reason for Leaving:

		Dates Employed	
Employer:		From:	To:
Address:			
Telephone:		Supervisor's E-Mail:	
Job Title:		Supervisor:	
Hourly Rate or Salary:	Starting:	Final:	
Work Performed:			

Reason for Leaving:

		Dates Employed	
Employer:		From:	To:
Address:			
Telephone:		Supervisor's E-Mail:	
Job Title:		Supervisor:	
Hourly Rate or Salary:	Starting:	Final:	
Work Performed:			

Reason for Leaving:

Which of these jobs did you like best?

What did you like most about your favorite job?

Describe any specialized training, skills, activities, etc...

PERSONAL/PROFESSIONAL REFERENCES

Name:	Phone/E-mail:	Years Known:
Name:	Phone/E-mail:	Years Known:
Name:	Phone/E-mail:	Years Known:

APPLICANT'S STATEMENT

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if employed, my employment may be terminated. In consideration of my employment, I agree to follow the company's policies and procedures, and I acknowledge that any employment relationship with this organization is "at will", meaning that my employment can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.

As part of the application process, I will consent to a criminal background check.

Applicant Signature

Date: