

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES

Regular Meeting

Tuesday, March 21, 2017

5:30 PM

Granby Library

55 Zero St., Granby, CO 80446

AGENDA

5:30 pm

- I. Call to Order and Consideration of Trustee Absences
- II. Amendments to the Agenda
- III. Approval of the Agenda

5:40 pm

IV. Consent Agenda:

(The items under “Consent Agenda” are a group of items to be acted on with a single motion or vote. This agenda is designed to expedite the handling of limited routine matters by the Board. A Board member may request that an item be removed from the Consent Agenda and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board. Items on the Consent Agenda will be voted on by a single motion, second and non-roll call vote.)

- A. February Board Minutes
- B. Correspondence
- C. [Check Register and Expenditures](#)
- D. [Finance - February Budget to Actuals and Balance Sheet](#)

5:45 pm

- V. Friends of the Grand County Library, Inc.

6:15 pm

VI. Information Items

- A. Review by Executive Director of February [GCLD department highlights](#) and response to public questions: book clubs, donation policy (Policy Manual page 23 - 4.12c Cash donations and 4.12.d All Donations and Donations Variance), library programs (policy Manual page 26 4.14a-4.14e)
- B. Update from Mary Chance, President of the Board of Trustees
- C. Committee to select Board Officers and Committee members - Strategic Planning and Policy Committee
- D. Report from Committees:
 - i. Community Partners
 - ii. Strategic Planning

- iii. Policy Committee
 - a. Board By-Laws and Trustee Policy
 - **Section 2.1** Trustee Ethics Statement
 - **Section 2.6** Revised Trustee Expenses and Vehicle Use
 - **Section 2.7** Authority to make official statements
 - **Page 12** Board of Trustees Organizational Chart amended
 - **Appendix D** Changes to Protocol for Public Comment
 - b. GCLD Policy Manual
 - **Section 3.15** Definition of Library Program
 - **Section 3.4** Transparency statement:
 - **Section 4.5g/4 Authorized Investments and Transactions**
 - c. Review of MOU with the Friends
 - d. Review of Compensation Philosophy Statement
- E. Invitation to the Friends for a social gathering before the April 18th Board of Trustees Meeting
- F. Executive session per 24-6-402(4) (b), C.R.S., conferences with an attorney for the public entity for the purposes of receiving legal advice on negotiations pertaining to the YMCA tax refund.
- G. Executive session per 24-6-402(4) (a), C.R.S., concerning the listing of the property 225 East Jasper Ave.

VII. Action Items

VIII. Public Comment

(Please refer to the *Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees* following this agenda.)

IX. Adjournment

*The Board reserves the right to add **or delete** items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Stephanie Ralph, at 887-9411, ext. 101, fax 887-3227, or e-mail sralph@gcd.org at least **48 hours** in advance of the meeting.*

Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees

The following policies shall apply to the Public Comment portion of the agenda at all regular monthly meetings and special meetings of the Grand County Library District (GCLD) Board of Trustees:

1. A specific start and ending time for public comment will be included in the agenda for the meeting, as determined by the President. The notice of meeting will conform to any requirements of the bylaws of GCLD.
2. Persons wishing to provide public comment must sign a sign-up sheet prior to the start of the public comment period of the agenda, and provide their name, mailing address, telephone number, the name of any affiliated organization for which they have been authorized to provide comment (if any), and the general topic or issue on which they desire to comment. A copy of this protocol will be available with the sign-up sheet.
3. Each person will be allowed 3 minutes to provide comment.
4. Board members will listen to comments, and not interrupt or otherwise respond to comments. At the close of the public comment period, board members may direct questions or comments to the President. The issue may be resolved at the meeting or direction given for follow-up
5. Personal attacks on board members or others, comments that are or would tend to be considered profane or otherwise unacceptable, and issues involving current or former employees and their employment status or relationship to GCLD are not appropriate for comment, and may be halted and excluded at the discretion of the President.
6. The President will reasonably accommodate the needs of persons with a disability in providing comment; provided, however, that the person needing an accommodation must make a request for such accommodation, directed to the Library Director, no later than 48 hours prior to the scheduled commencement of the meeting.