

## Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, January 21, 2025  
5:30 PM

Location: Granby Library or [Zoom](#)  
Meeting ID: 863 4751 3182  
Passcode: gMNz7j

### AGENDA

#### 5:30 p.m.

- I. Call to Order and Consideration of Trustee Absences
- II. Amendments to the Agenda
- III. Approval of the Agenda
- IV. Merit Bonus Recipients Recognized

#### 5:40 p.m.

##### V. Consent Agenda:

(The items under “Consent Agenda” are a group of items to be acted on with a single motion or vote. This agenda is designed to expedite the handling of limited routine matters by the Board. A Board member may request that an item be removed from the Consent Agenda and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board. Items on the Consent Agenda will be voted on by a single motion, second and non-roll call vote.)

- A. [December Regular Meeting Board Minutes](#)
- B. Correspondence
- C. [December Bank Reconciliation](#)
- D. [December Budget to Actual and Balance Sheet](#)

#### 5:45 p.m.

##### VI. Reports

- A. Friends of the Grand County Library, Inc.
- B. Grand County Library Foundation
- C. Public Comment

*Please refer to Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees following this agenda.*

#### 5:55 p.m.

##### VII. Information Items

- A. [Review by Executive Director of December GCLD Department Highlights & Statistics](#)

*A review of the past month's strategic plan progress including projects,*

- events, and statistics*
- B. Action Plans for 2025  
*Update on actions to be taken in 2025 to strategic plan*
  - C. Executive Director Hiring Update  
*Search Committee update*
  - D. Interim Executive Co-Directors  
*Chris Newell, director of Public Services, and Tara Thompson, director of Finance*
  - E. GCLD Board of Trustees 2025 Goals  
*Suggestions for 2025 Trustee Goals*
  - F. GCLD Board of Trustees Committee Appointments  
*Appointment by GCLD President of individuals on Board committees of Policy, Finance, and Strategic Plan*
  - G. CSD Pool Insurance Resolution  
*Resolution to initiate contracting with CSD Pool for liability insurance*
  - H. Variance 3.10  
*Request to allow alcohol at an after-hours invitation event at Granby Library*
  - I. Director of Facilities Update  
*Annual update provided by director of Facilities on projects for 2025*
  - J. 4.6e Bids, Proposals, and Quotes: Request for Facilities Master Plan  
*Two or more proposals are required, and the purchase shall be authorized by the Board of Trustees*
  - K. 4.6e Bids, Proposals, and Quotes: RFP Granby Library HVAC Control System  
*Formal competitive bid approval by the Board of Trustees*

**7:55 p.m.**

VII . Action Items

**8:00 p.m.**

VIII . Adjournment

*The Board reserves the right to add or delete items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Polly Gallagher, 970-887-9411, ext. 101 or e-mail at least 48 hours in advance of the meeting.*

#### Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees

The following policies shall apply to the Public Comment portion of the agenda at all regular monthly meetings and special meetings of the Grand County Library District (GCLD) Board of Trustees:

1. A specific start and ending time for public comment will be included in the agenda for the meeting, as determined by the President. The notice of meeting will conform to any requirements of the bylaws of GCLD.
2. Persons wishing to provide public comment must sign a sign-up sheet prior to the start of the public comment period of the agenda, and provide their name, mailing address, telephone number, the name of any affiliated organization for which they have been authorized to provide comment (if any), and the general topic or issue on which they desire to comment. A copy of this protocol will be available with the sign-up sheet.
3. Each person will be allowed 3 minutes to provide comment.

4. Board members will listen to comments and not interrupt or otherwise respond to comments. At the close of the public comment period, board members may direct questions or comments to the President. The issue may be resolved at the meeting or direction given for follow-up
5. Personal attacks on board members or others, comments that are or would tend to be considered profane or otherwise unacceptable, and issues involving current or former employees and their employment status or relationship to GCLD are not appropriate for comment, and may be halted and excluded at the discretion of the President.
6. The President will reasonably accommodate the needs of persons with a disability in providing comment; provided, however, that the person needing an accommodation must make a request for such accommodation, directed to the Library Director, no later than 48 hours prior to the scheduled commencement of the meeting.

created 10-14-03, revised 3-22-04, revised 12-14-10 revised 03-21-2017

DRAFT