

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular Meeting

Tuesday, February 20, 2018

5:30 PM

Granby Library

55 Zero St., Granby, CO 80446

Minutes

Trustees Present: Sally Leclair, Jim Sloan, Nancy Knoohuizen, Darcy Schlichting, and Marcus Davis.

Staff Present: Stephanie Ralph, Tara Ingle, Jeanie Johnson, and Michelle Grant

Public Present: Marilyn Hunter, Elizabeth Gall, Kim Cameron, Marla Gall, Bambi Statz, and Max Frazier

I. Call to Order and Consideration of Trustee Absences

Leclair called the meeting to order at 5:30 pm. All trustees are present.

Amendments to the Agenda

Action items were moved to VII so they follow Information Items.

II. Approval of the Agenda

Sloan moved to approve the agenda with Action items moved, Knoohuizen seconded, all voted aye to approve the agenda.

III. Consent Agenda:

Davis moved to approve the consent agenda, Schlichting seconded, all approved, the motion carried.

A. January 2018 Board Minutes

B. Correspondence

C. Check Register and Expenditures-November and December

D. Finance – January Budget to Actuals and Balance Sheet Reports

V. Reports

A. Friends of the Grand County Library, Inc.

Marla Gall presented the distribution and fundraiser report. The Friends provided GCLD \$30,000 for 2018--\$15,000 for collections and \$15,000 for programming. Stephanie Ralph acknowledged The Friends work for 34 years in support of the Library District. More than 100 people were present for Bingo Night at Carver's Bakery, sponsored by the Rotary Club and benefitting The

Friends.

B. Grand County Library Foundation

No report at this time.

C. Public Comment

Merilyn Hunter, spoke about the library in HSS having a more open space available for customers at the cost of a bit smaller book collection. The Grand Re-Opening is scheduled for Feb. 28, 10 am.

She also thanked Executive Director for the full report from district rather than a brief synopsis.

Leclair presented a special thank you to Nancy Knoohuizen and Annie Douden for their service as GCLD Library Trustees. Leclair spoke of gardening; planning, planting seeds, amending and fertilizing the landscape through budget planning and mill levy campaigns. They have both worked diligently and will be missed.

VI. Information Items

A. Review by Executive Director of January GCLD department highlights and Statistics

The planned statistical report prepared through Marmot is not quite ready.

Tonight we have put together information in the regular format. Circulation stats are up and patron and meeting counts have increased

B. Interview of Board of Trustees trustee applicants

Three openings, two candidates to be interviewed this evening, Max Frazier and Bambi Statz.

Candidates are Molly Turk, from Fraser; Kim Cameron from Kremmling, Max Frazier from Grand Lake, and Bambi Statz from Tabernash

Leclair called for motion to move to action: Knoohuizen moved, Schlichting seconded, all approved.

C. Report on Marcus Davis' re-appointment and term Jan 2018-Dec. 31, 2020

Davis met with the BOCC who are concerned about communication. He suggested that we be deliberate and communicate to them what we are doing. They voted to reappoint Davis.

D. Report from Committees:

Policy Committee

Review of proposed 2018 Memorandum of Understanding (MOU) with the Friends

Davis would like to see added "The Friends agree to follow the current GCLD donation policy" Discussion followed.

Davis moved to an action item the approval or modification of the MOU, dated 2/15/2018. Schlichting seconded. All approved, moved to action item.

Davis moved to an action a variance of the acceptance of earmarked funds as presented to the Board on 2/20/2018 by Marla Gall on behalf of the Friends, Schlichting seconded, all approved.

Ralph requested that this go back to Policy Committee.

Review of proposed changes to Section 3.1 and 3.2 of the Grand County Library Foundation by-laws

Jim Sloan reported that he sent a draft to trustees to review proposed changes.

Recommended changes: 1. Minimum of 5 Directors of the Corporation. No more than two Directors shall be GCLD Trustees.

The GCLD trustees who serve as Directors will be appointed by a majority vote of GCLD Trustees. If a GCLD trustee resigns, they automatically resign from the Foundation Board. The appointment or reappointment of Directors to the Foundation Board may take place at any regular or special meeting of the Library Trustees.

Executive Director of GCLD is an ex-officio member of the GCLF.

Sloan: This is a transitional step in a change process in the make-up of the GCLF Foundation Board of directors.

(3.2b) The other directors shall be appointed internally by the Foundation.

Davis moved that the proposed changes to the by-laws of the GCLF, with 3.2b added, be moved to an action item. Schlichting seconded. All approved.

- E. All Staff Training, Monday, March 12, Granby Library.
Focus on safety issues: Ralph would like permission to close libraries on March 12.
Leclair called for a motion to move to support closing of Kremmling, HSS, Granby branches on March 12 to action item.
Davis so moved, Schlichting seconded, all approved.
- F. Update on the Hot Sulphur Springs Library.
Wednesday, Feb. 28, Re-opening Celebration of the Library.

VI. Action Items

- A. Davis moved to approve Kim Cameron as trustee of At Large A, Max Frazier as trustee of District 2, and Bambi Statz as trustee of At Large D. Knoohuizen seconded, all in favor, motion carried.

- B. Davis moved to approve Memorandum of Understanding (MOU) with Friends as presented this evening, dated 2-15-2018 (bottom date on same document is 3-13-17) with no additional changes. Sloan seconded, all in favor, motion carried.
 - C. Davis moved to approve plan for 2018 plans for distribution from Friends with no change which represents a variance to our donation policy, Schlichting seconded, all approved, motion carried.
 - D. Davis moved to approve proposed changes to GCLD by-laws with change of 3.2 and 3.2b. (see above) Schlichting seconded, all approved, motion carried.
 - E. Leclair called for motion to close library branches in order to hold All Staff Training on March 12. Davis so moved, Knoohuizen seconded, all approved, motion carried.
 - F. Leclair called for motion to move into Executive Session 24-6-402 C. R. S.
Schlichting so moved, Knoohuizen seconded, all approved.
The meeting adjourned into executive session at 7:32 pm.
- VII. Executive Session 24-6-402(4) (f) C.R.S. Personnel matter regarding the Executive Director 2017 performance review
- VIII. The Executive session was concluded at 8:30 p.m.
- VIII. Adjournment
Leclair adjourned the meeting at 8.30 p.m.