

## Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular September 18, 2018

5:30 PM

Granby Library

55 Zero St., Granby, CO 80446

### Minutes

Trustees present: Sally Leclair, Jim Sloan, Marcus Davis, Max Frazier, Bambi Statz, and Kim Cameron

Staff present: Stephanie Ralph, Tara Thompson, Jeanie Johnson, and Michelle Grant

Public present: Marla Gall and Tallie Gray

I. Call to Order and Consideration of Trustee Absences

Leclair called the meeting to order at 5:30 pm. Darcy Schlichting excused absence

II. Amendments to the Agenda

There are no amendments. Leclair requested that the presentation on Career Online High School and recognition of COHS student Malynn Glass be moved up in the Agenda.

III. Approval of the Agenda

Leclair called for a motion to approve the agenda; Statz so moved, Frazier seconded, all approved, and the motion carried.

IV. Consent Agenda:

A. August Board Minutes

B. Correspondence

Ralph reported a phone conversation with Richard Brown who wanted the Board to know that LSS Cindy Hald is a great asset to GCLD. He said that she is greatly appreciated.

C. Check Register and Expenditures-July

D. Finance-August Budget to Actual and Balance Sheet

Leclair called for a motion to approve the consent agenda; Statz so moved, Frazier seconded, all approved, and the motion carried.

**5:45 p.m.**

V. Reports

A. Friends of the Grand County Library, Inc.

Marla Gall, President of the Friends, reported the total income for 2018 is \$59,827.50, less event expenses and insurance.

In 2018, the friends have distributed \$18000 to GCLD--\$15000 programming and the \$3000 Bessie Minor Swift grant. They intend to distribute \$30,000 in 2019

The donation policy regarding book sales is being evaluated and rewritten.

An early newsletter was distributed to Board members. There is a fall appreciation event in October and Progressive Dinner in Fraser on Dec. 5.

B. Grand County Library Foundation

Leclair brought the Foundation report, stating that during the Sept. meeting, time was spent time managing the Memorandum of Understanding (MOU). Carrie Moe and Tara Thompson gave GCLF a thorough presentation on the financial status. The Foundation is working to get a new website just in time for CO Gives Day. Martin Smith and Eric Sandstrom are creating a video for the website.

C. Public Comment

No public comment.

VI. Information Items

A. Review by Executive Director of August GCLD Department Highlights and Statistics, Report on Summer Reading

Ralph introduced Tallie Gray, new Director of Library Resources to the Board. Ralph announced resignation of Jeanie Johnson, Director of Public Services.. Circulation has increased by 32%.

Jeanie Johnson gave a report on 2018 Summer Reading

C. Recognition of COHS Malynn Glass effort. Malynn Glass, accompanied by her family, was recognized as GCLD's first graduate of Career Online High School. Leclair presented her with a certificate of commendation after which Glass told her story. She spoke of the decision to leave high school, the regret it caused, as well as her determination and time management strategies to succeed

B. Policy Committee Proposed Changes

a) Board By-Laws and Trustee Manual Board By-laws Article 11 Section 7 REMOVAL

Jim Sloan and Kim Cameron reported on the trustee absence policy. Legal counsel referred to Library Law and laws governing Special Districts. The law clarifies that removal must be approved by the appointing authority, Board of County Commissioners.

Sloan moved that the Board move to an action item the proposed

changes of Section 7, subject removal. Frazier seconded, all approved, motion carried.

b) Open Carry Policy Proposed

The discussion is prompted by staff who are required to manage situations in the branches where patrons openly carry guns. There is currently no policy to determine how staff should respond. Some library users find open carry disturbing. Ralph asked the Board to send the issue to the Policy Committee to address.

Discussion followed. What options do CO statutes allow? The challenge is to research other library policies. Definitely need to document that we have researched open carry. If we do not have the right to limit open carry, we need to develop policy within the limits of the legal framework. We need to be able to state that we've done our due diligence to make the environment safe

c) Strategic Planning Committee Report

The committee, made up of Ralph, Schlichting, and Frazier, will meet on Monday, Sept. 24. They have results of the trustee survey and the SDA conference programs provided many ideas, strategies and approaches to create a meaningful plan as we move into 2019. Ralph has become very aware that a good 5-yr. plan must analyze the major risks facing the Library District

C. Fraser Town Hall Zephyr Chair Lift Project and Proposal

Zephyr chair lifts have been donated to the town of Fraser and the city is working towards giving the town a distinct artistic flair. If GCLD chooses to accept a chair lift, it will receive a lift painted as Van Gogh's "A Starry Night" to be placed outside at Fraser Valley Library.

A discussion followed and Leclair volunteered to work with Ralph to bring a proposal to October meeting for review.

D. Report from attendees at SDA conference

Ralph reported that she, Thompson, and Davis attended sessions across spectrum of leadership, funding, and practical tools for the Board.

Ralph was awarded an SDE scholarship and recognized as SDA Leader of the Year.

E. Discussion on the GCLF MOU with Grand County Library District

A discussion was held stating that the MOU indicates where we are now, a fledgling foundation. It should be reviewed yearly and changes made as foundation matures. Davis requested that two edits be made to points 2 and 3— clarify 2 with "to be completed by Oct. " and point 3 "future commitment." Davis moved move GCLFMOU as amended sec, 2 and 3,

to action item. Statz seconded, all, approve, motion carried.

## VII Action Items

### A. Trustee re-appointments

Davis reported for the reappointment committee of Frazier and Davis re. the re-appointment survey by trustees with comments. The feedback indicated that each of the trustees bring something very unique to the Board. Davis recommends that the trustee reappointment comments in the future be on a graduated scale. Review process should be re-evaluated. Davis and Frazier will work on a revision and timeline, as well, reporting by December.

- a) Davis made a motion to approve Sally Leclair for reappointment to the BOCC for upcoming term as defined in policy with no reservation. Frazier seconded. All approved, with Leclair abstaining. Motion carried.
- b) Davis made a motion to approve Jim Sloan for reappointment to the BOCC for upcoming term as defined in policy with no reservation. Frazier seconded, all approved with Sloan abstaining Motion carried.
- c) Davis made a motion to approve Bambi Statz for reappointment to the BOCC for upcoming term as defined in policy with no reservation. Frazier seconded, all approved with Statz abstaining. Motion carried.
- d) Davis made a motion to approve Darcy Schlichting for reappointment to BOCC for upcoming term as defined in policy with no reservation. Cameron seconded, all approved. Motion carried.
- e) Policy for trustee removal—Sloan moved to approve the revised section 7 Removal, 2018-08, Cameron seconded, all approved, motion carried.

B. GCLF/GCLD MOU—Leclair called for motion. Frazier moved that GCLD accept the MOU with amendments made in this meeting. Cameron second, all, the motion carried.

## VIII. Adjournment

Leclair called for motion to adjourn, Cameron so moved, Frazier seconded, all, carried. Meeting adjourned at 7:13 pm

*The Board reserves the right to add or delete items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Stephanie Ralph, at 887-9411, ext. 101 or e-mail [sralph@gcld.org](mailto:sralph@gcld.org) at least 48 hours in advance of the meeting.*