

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Search Committee, Thursday, January 9, 2025
12:00 PM

Location: [Zoom](#)
Meeting ID: 880 4076 0278
Passcode: 1rG9nM

MINUTES**12:00 p.m.**

- I. Call to Order and Consideration of Search Committee Attendance
Called to order at 12:01 p.m. by Krones
All committee members present and include Krones, Goertz, Leclair, Grant, Tognaccio
Tara Thompson is in attendance
- II. Amendments to the Agenda
None
- III. Approval of the Agenda
Motion to approve agenda Leclair, second Goetz, motion passes
- IV. Public Comment
Please refer to Protocol for Public Comment following this agenda.
None

12:05 p.m.

- V. Information Items
 - A. Detailed Job Description
Discussion regarding minimum education requirements, add Bachelor Degree as minimum.
Preferred MLS Master degree or equivalent education and experience
Bullet list of skills and abilities
 - B. Requirements for applicants
Cover letter that answers the question “what role do rural libraries play in 2025?”, resume, GCLD employment application.
Emailed to Krones with last name in all files.
 - C. Deadlines for submittal of applicants
Discussion regarding newspaper print deadlines
Deadline to submit is 5:00 p.m. January 31, 2025
 - D. Selection Procedures
 1. Completed application package as outlined in requirements by deadline
 2. Meets minimum education and experience qualifications
 - E. Time Frame
Update action plan for deadline of applicants to January 31, 2025
Stage 1: screening of first submissions to be done by Krones and Goertz outlined in selection procedures February 1-4, 2025
Action plan requires special meeting of the Board of Trustees March 20, 2025. To be discussed during the January 21, 2025 regular meeting of the trustees.
- VI. Action Items
Motion to approve documents as amended for selecting an executive director

Goertz, second Leclair, motion passes

12:27 p.m.

VII . Adjournment

The Search Committee reserves the right to add or delete items of business and to change the order of business as needed. The Committee welcomes public participation in the meetings. If specific accommodation is needed, please contact the President Jeremy Krones, 301-788-8918 or e-mail jkrones@gcld.org at least 24 hours in advance of the meeting.

Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees

The following policies shall apply to the Public Comment portion of the agenda at all regular monthly meetings and special meetings of the Grand County Library District (GCLD) Board of Trustees:

1. A specific start and ending time for public comment will be included in the agenda for the meeting, as determined by the President. The notice of meeting will conform to any requirements of the bylaws of GCLD.
2. Persons wishing to provide public comment must sign a sign-up sheet prior to the start of the public comment period of the agenda, and provide their name, mailing address, telephone number, the name of any affiliated organization for which they have been authorized to provide comment (if any), and the general topic or issue on which they desire to comment. A copy of this protocol will be available with the sign-up sheet.
3. Each person will be allowed 3 minutes to provide comment.
4. Board members will listen to comments and not interrupt or otherwise respond to comments. At the close of the public comment period, board members may direct questions or comments to the President. The issue may be resolved at the meeting or direction given for follow-up.
5. Personal attacks on board members or others, comments that are or would tend to be considered profane or otherwise unacceptable, and issues involving current or former employees and their employment status or relationship to GCLD are not appropriate for comment and may be halted and excluded at the discretion of the President.
6. The President will reasonably accommodate the needs of persons with a disability in providing comment; provided, however, that the person needing an accommodation must make a request for such accommodation, directed to the Library Director, no later than 48 hours prior to the scheduled commencement of the meeting.