

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting, February 18, 2025
5:30 PM

Location: Granby Library or Zoom
Meeting ID: 863 4751 3182
Passcode: gMNz7j

MINUTES

Trustees: Jeremy Krones, Jen Goertz, Alan Walker, Darcy Schlichting, Laura Jones, Erika Cohen, Jennifer Tibbetts

Staff: Tara Thompson, Chris Newell, Sue Luton, Anthony Leyba

Public: Tallie Gray

- I. Call to Order and Consideration of Trustee Absences
Meeting called to order at 5:30 p.m. by Jeremy Krones.
All present.
- II. Amendments to the Agenda
Motion to amend the agenda to include item H, a brief update on the Kremmling Library.
Alan Walker motion; Laura Jones 2nd
All approve
- III. Approval of the Agenda
Motion to approve the agenda as amended.
Alan Walker motion; Darcy Schlichting 2nd
All approve
- IV. Consent Agenda:
 - A. January Regular Meeting Board Minutes
 - B. Correspondence
 - C. January Bank Reconciliation
 - D. January Budget to Actual and Balance Sheet
Motion to approve the consent agenda as presented.
Jen Goertz motion; Alan Walker 2nd
All approve
- V. Reports
 - A. Friends of the Grand County Library, Inc.
No report at this time.
 - B. Grand County Library Foundation
Schlichting reported. She and Sally Leclair had a meeting last week to clean up paperwork from Jim Sloan's files and got things organized. Transferred \$20,000 to a money market at Edward Jones. The Foundation is planning the March 28 author talk. There will be a Community of Writers craft brunch on March 29.
 - C. Public Comment
None at this time
- VI. Information Items
 - A. Review by Executive Director of January GCLD Department Highlights & Statistics

Chris Newell gave a summary report of services and collections statistics, access initiatives, community resources, facilities and capital projects, along with messages from the greater library world for the month of January.

B. Meeting Calendar

- a) February 25 - 6:00 p.m. - Town of Granby - Jones and Newell and/or Thompson
- b) March 5 - 5:30 p.m. - Town of Fraser – Schlichting, Krones, and Newell and/or Thompson
- c) March 4 - 5:30 p.m. - Town of Winter Park – Cohen, Krones, and Newell and/or Thompson
- d) March 18 – 5:30 p.m. Board of Trustees regular meeting
- e) March 19 - 2-3 p.m. at Granby Library, Zoom as an option, special meeting for Executive Director search
- f) April - Board of County Commissioners - Krones, Thompson, and new executive director
- g) May - Town of Grand Lake – Walker, Krones, and executive director

C. Executive Director Hiring Update

Committee members Jeremy Krones, Jen Goertz, Sally Leclair, Gene Tognacci, and Michelle Grant have been working to screen candidates and conduct preliminary Zoom interviews. Fifteen applications were received. The list of candidates was narrowed to seven for the Zoom interviews. Reports are to be compiled. The committee will meet February 19 to go through notes and select top applicants. The next round of interviews will be held during the Board meeting on March 18. The intention is to select 2-3 preferred candidates for the final interview process.

D. GCLD Board of Trustees 2025 Goals

Krones presented a summary of the Board's goals. One area of improvement includes being prepared for meetings by reading through Board packets. Krones is looking into options for moving forward with a mentor program for new Trustees. All members will be involved with the new Strategic Planning process. Workshops and training will be researched and scheduled. Trustees will focus on library engagement and advocacy.

E. KnowB4 Training

All GCLD staff have completed this training. Because Trustees have access to @gclid.org email addresses, all will be enrolled in this training and will have approximately 30 days to complete. The training will take about 45 minutes to complete, and there will be a quiz at the end. Passing is 70%.

F. Technology Update on 2025 Technology Plan

Anthony Leyba provided an information technology update for GCLD. He reiterated the importance of the Cybersecurity training and fielded questions about the company that is hosting the KnowB4 training. Annual computer replacement schedule – Juniper is getting updated and refreshed equipment this year, hoping for March deployment. Equipment is replaced every five years (warranty and life of product; cybersecurity features). District-wide mobile devices and iPads will also be replaced. Hot Sulphur Springs (HSS) self-service project is moving forward with security, access control, and panic button system – IT components are in place; Q1 deployment is the goal. Updates to the AV suite at Granby Library – dedicated conferencing

equipment to include projection, sound system, with more convenient and easily connectable process and accessibility in mind (hearing aids, etc.); hoping for end of summer completion. HSS sound system will be re-cabled. Virtual Reality is still popular, especially in HSS and Kremmling. There have been updates to the staff Knowledge Base and training modules. Marmot has shared their five year update, and there is much discussion about AI - how this looks for libraries, staff, and patrons. Anthony serves on a Marmot committee to assess benefits moving forward (internal documents).

G. Board of Trustees By-Laws and Trustee Policy amendments

Tara Thompson, Jen Goertz, and Laura Jones serve on the Policy Committee. They are recommending minor changes to the By-Laws. The Board By-Laws manual has also been reviewed by the committee. Thompson summarized the changes being recommended by the committee, and changes will be approved during the March meeting. Thompson summarized recommendations for updates to the GCLD policy manual, and changes will be presented for approval at the March meeting.

H. Kremmling Library update

Krones reported that he has been having trouble getting a response from the land donation party. There is not much new to report.

VII . Action Items

VIII . Adjournment

Motion to adjourn the meeting at 6:37 p.m.

Alan Walker motion; Jennifer Tibbetts 2nd

All approve