

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular Meeting

Tuesday, February 19, 2019

5:30 PM

Granby Library

55 Zero St., Granby, CO 80446

AGENDA

5:30 pm

- I. Call to Order and Consideration of Trustee Absences
- II. Amendments to the Agenda
- III. Approval of the Agenda

5:40 pm

IV. Consent Agenda:

(The items under “Consent Agenda” are a group of items to be acted on with a single motion or vote. This agenda is designed to expedite the handling of limited routine matters by the Board. A Board member may request that an item be removed from the Consent Agenda and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board. Items on the Consent Agenda will be voted on by a single motion, second and non-roll call vote.)

- A. [January 2019 Board Minutes](#)
- B. Correspondence
- C. [Check Register and Expenditures December 2018](#)
- D. Finance – [January Budget to Actuals](#) and Balance Sheet

5:45 pm

V. Reports

- A. Friends of the Grand County Library, Inc.
- B. Grand County Library Foundation
- C. Public Comment (*Please refer to Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees following this agenda.*)

6:00 pm

VI. Information Items

- A. Review of January 2019 GCLD Department [Highlights](#) and Statistics
- B. ALA Trustee – Ethics for Library Boards
 - i. Board Ethics
 - ii. Conflict of Interest - Discussion
- C. Policy Committee:
 - i. Review of proposed changes to the GCLD Board By-Laws.
 - ii. Timeline for adoption of the 2019 GCLD Policy Manual
- D. BoT Workshop on March 15th
 - a. Goal Setting and Board of Trustees Self-Evaluation survey results
- E. Annual Report to the BOCC - 10:15 am, April 23, 2019 County Building
- F. Annual Report to the Grand Lake Town Board - date to be set.
- G. Update from the Board Executive Director Search Committee
- H. Interim Plan for decision making during Executive Director search

- i. Assignment of Trustees for executive level decision making and responsibilities and areas of decision making for the GCLD management team
- ii. Role of the board during executive director search
- iii. Authorization of payroll, time off and bill payments

7:00 pm

- VII. Action Items
 - A. Kremmling Lease Renewal signing

7:15 pm

- XII. Adjournment

The Board reserves the right to add items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Board President, Sally Leclair, at sleclair@geld.org at least 24 hours in advance of the meeting.

Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees

The following policies shall apply to the Public Comment portion of the agenda at all regular monthly meetings and special meetings of the Grand County Library District (GCLD) Board of Trustees:

1. A specific start and ending time for public comment will be included in the agenda for the meeting, as determined by the President. The notice of meeting will conform to any requirements of the bylaws of GCLD.
2. Persons wishing to provide public comment must sign a sign-up sheet prior to the start of the public comment period of the agenda, and provide their name, mailing address, telephone number, the name of any affiliated organization for which they have been authorized to provide comment (if any), and the general topic or issue on which they desire to comment. A copy of this protocol will be available with the sign-up sheet.
3. Each person will be allowed 3 minutes to provide comment.
4. Board members will listen to comments, and not interrupt or otherwise respond to comments. At the close of the public comment period, board members may direct questions or comments to the President. The issue may be resolved at the meeting or direction given for follow-up
5. Personal attacks on board members or others, comments that are or would tend to be considered profane or otherwise unacceptable, and issues involving current or former

employees and their employment status or relationship to GCLD are not appropriate for comment, and may be halted and excluded at the discretion of the President.

6. The President will reasonably accommodate the needs of persons with a disability in providing comment; provided, however, that the person needing an accommodation must make a request for such accommodation, directed to the Library Director, no later than 48 hours prior to the scheduled commencement of the meeting.

created 10-14-03, revised 3-22-04, revised 12-14-10 revised 03-21-2017