

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting, April 20, 2021
5:30 PM

Location: [WebEx Meeting Link](#)
Meeting Number (Access code): 126 191 3031
Meeting Password: 4NxNWQHAN28 (46969742 from phones)

AGENDA

5:30 p.m.

- I. Call to Order and Consideration of Trustee Absences
- II. Resolution: Due to the *Grand County Public Health Order* strongly advising residents stay at home due to COVID-19 per the Grand County Public Health Standing Public Health Order issued June 26, 2020, Grand County Library District Board of Trustees meeting will be completed by teleconference or video conference. Trustees and the executive director may participate in such meetings which allows all persons to hear each other simultaneously. Such participation constitutes presence in person at the meeting for all purposes, including determination of a quorum and voting. Discussion of official GCLD business is not allowed on email accounts among three (3) or more Trustees.
- III. Amendments to the Agenda
- IV. Approval of the Agenda

5:35 p.m.

- V. Consent Agenda:
(The items under "Consent Agenda" are a group of items to be acted on with a single motion or vote. This agenda is designed to expedite the handling of limited routine matters by the Board. A Board member may request that an item be removed from the Consent Agenda and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board. Items on the Consent Agenda will be voted on by a single motion, second and non-roll call vote.)
 - A. [March Regular Meeting Board Minutes](#)
 - B. Correspondence
 - C. [March Bank Reconciliation \(UBB new\)](#)
 - D. [February Bank Reconciliation \(UBB old\)](#)
 - E. [March Budget to Actual and Balance Sheet](#)

5:40 p.m.

- VI. Reports
 - A. Friends of the Grand County Library, Inc.
 - B. Grand County Library Foundation
 - C. Public Comment (*Please refer to Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees following this agenda.*)

5:50 p.m.

VII. Information Items

- A. 2020 Financial Audit
Finance Committee will present the audit report from McMahan & Associates (Michael Sherven)
- B. Review by Executive Director of [March GCLD Department Highlights & Statistics](#)
A review of the past month's strategic plan progress including projects, events, and statistics
- C. Meeting Calendar
 - a) Town Meetings
 - Town of Hot Sulphur Springs: ~~April 15~~ May 20 at 6:30 p.m.
 - BOCC: April 27 at 11 a.m. (tentative)
 - Town of Kremmling: April 21 at 6 p.m.
 - Town of Grand Lake: *2nd and 4th Mondays of the month
 - b) Meeting Rotation
 - May 18 at Juniper Library
- D. GCLD Policy Manual
Review of GCLD Policy Manual Sections I-III
- E. Granby Library
Awareness of potential drainage and property issue
- F. Cybersecurity Training
With increased threats to cybersecurity over the past year, an update on steps taken to maintain protection and stay current
- G. First Quarter Strategic Framework Review
Annual first quarter update of progress.

7:00 p.m.

VII. Action Items

7:10 p.m.

VIII. Adjournment

The Board reserves the right to add or delete items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Polly Gallagher, 970-887-9411, ext. 101 or e-mail at least 48 hours in advance of the meeting.

Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees

The following policies shall apply to the Public Comment portion of the agenda at all regular monthly meetings and special meetings of the Grand County Library District (GCLD) Board of Trustees:

1. A specific start and ending time for public comment will be included in the agenda for the meeting, as determined by the President. The notice of meeting will conform to any requirements of the bylaws of GCLD.
2. Persons wishing to provide public comment must sign a sign-up sheet prior to the start of the public comment period of the agenda, and provide their name, mailing address, telephone number, the name of any affiliated organization for which they have been authorized to provide comment (if any), and the general topic or issue on which they desire to comment. A copy of this protocol will be available with the sign-up sheet.
3. Each person will be allowed 3 minutes to provide comment.
4. Board members will listen to comments, and not interrupt or otherwise respond to comments. At the close of the public comment period, board members may direct questions or comments to the President. The issue may be resolved at the meeting or direction given for follow-up.
5. Personal attacks on board members or others, comments that are or would tend to be considered profane or

otherwise unacceptable, and issues involving current or former employees and their employment status or relationship to GCLD are not appropriate for comment, and may be halted and excluded at the discretion of the President.

6. The President will reasonably accommodate the needs of persons with a disability in providing comment; provided, however, that the person needing an accommodation must make a request for such accommodation, directed to the Library Director, no later than 48 hours prior to the scheduled commencement of the meeting.

created 10-14-03, revised 3-22-04, revised 12-14-10 revised 03-21-2017

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