MINUTES

Trustees: Sally Leclair, Jeremy Krones, Darcy Schlichting, Janet Thomas, Mike Johnson, Alan Walker
Absent: Marcus Davis
Staff: Polly Gallagher, Tara Thompson, Chris Newell, Sue Luton, Matt Sutton joined virtually
Public: None

I. Call to Order and Consideration of Trustee Absences
Sally Leclair excused the absence of Marcus Davis.

II. Amendments to the Agenda
None at this time

III. Approval of the Agenda
Motion to approve the agenda as presented.
Alan Walker motion; Jeremy Krones 2nd
All approve

IV. Consent Agenda:
A. May Regular Meeting Board Minutes
B. Correspondence
C. February, March, April, May Bank Reconciliation
D. May Budget to Actual and Balance Sheet
   Motion to approve the consent agenda as presented.
   Mike Johnson motion; Darcy Schlichting 2nd
   All approve

V. Reports
A. Friends of the Grand County Library, Inc.
   No report at this time. Tops of the Rockies promotional postcards are available for all
   Trustees to share. Tickets are on sale through July 1. The July 4 book sale is going to be
   held at Granby Library from 9 a.m. – 2 p.m.
B. Grand County Library Foundation
   Darcy Schlichting reported on the planning and establishment of the Pat Raney Memorial
   Fund. She reported that the group raised close to $1,000 during the March event.
C. Public Comment
   Open 5:40 p.m. Close 5:40 p.m.
   None at this time.

VI. Information Items
A. Tour of Juniper Library
Sue Luton, Branch Manager of Juniper Library, provided a tour, introduced her staff, and highlighted the work of Juniper Library to the Board of Trustees. She highlighted the change in collection as digital resources become more accessible as well as popularity of virtual reality and Take & Makes in programming. Wireless printing has also been a popular new service. She filled the group in on the number and variety of community sponsors that donated prizes and coupons for the Summer Reading Program. Sally recognized Sue for her 29 years of service and presented her with flowers.

B. Review by Executive Director of May GCLD Department Highlights & Statistics
Gallagher gave a summary of May’s board report and highlighted staffing needs, facilities projects, summer reading programs and outreach opportunities, professional development activities, and participation statistics. Her key message to Trustees – many ways to advocate for GCLD. In particular, please sign up for the Summer Reading Program and spread the word about our new Access Grand partnership – Moffatt Railroad Museum, pass for four people.

C. Meeting Calendar
a) Summer Board of Trustees Meetings Schedule in Branches
   July 19: Hot Sulphur Springs Library
   August 16: Kremmling Library
   September: Granby Library

D. Marmot Council
An update on Marmot Consortium’s Operational Plan Midpoint Review and GCLD’s benefit from Marmot was provided by Polly Gallagher after she and Tallie Gray attended this year’s Marmot Council meeting. GCLD participates in this consortium for resource sharing, IT, and access to the library catalog system. Gallagher shared results of our annual Marmot stats and highlighted that GCLD’s physical collection serves as a net borrower, resulting in 21,330 borrows compared to 13,879 lends. As an organization, we would like to close the gap of lends versus borrows. Through Marmot, we have access to 1,400 magazines digitally, so this relationship has helped us increase access to digital content. Gallagher highlighted GCLD’s contribution to Marmot through Tallie Gray’s work to obtain group purchasing for the Wall Street Journal and New York Times as well as Marmot’s purchase of Know Be 4 for members. From a cybersecurity standpoint, Marmot blocked 2,688 incidents on our behalf which could have cost GCLD over eight million dollars. Our contract with Marmot was discussed, and Gallagher shared cost breakdowns and the discounts GCLD receives. Bottom line - if we were not part of this consortium, the ILS system alone would be an exorbitant cost.

E. SDA Regional Workshop
Darcy Schlichting, Alan Walker, and Jeremy Krones attended the SDA Regional Workshop and shared takeaways from the day. Information presented felt like a review of what we already have in place. Bills and laws were reviewed, and information regarding advocacy was shared. The printed materials provided were good. Krones recommended that GCLD send at least one Trustee representative to this workshop every year, but no one should be required to attend more than once every few years.

F. Fraser Valley Library Capital Project
In compliance with our purchase policy, 4.6.e, Bids, Proposals, and Quotes, two or more proposals are required and the purchase shall be authorized by the Board of Trustees for projects costing over $15,000. Matt Sutton presented information about request for bids received for the Fraser Valley Library project from roofing companies. The bid from The Roofing Company is $23,000. Matt has reached out to other businesses to attempt to receive additional bids required to comply with this policy. Response has not been positive, or businesses have not responded at all. Contractors are booked, or work could be done in late fall or next summer, 2023. The company with the current bid on file has done good work for GCLD in the past. Trustees asked questions about the work, and there was discussion about critical need. Matt has done his due diligence, and Gallagher
recommended we move forward with the bid we received.

*Motion to move to action the approval and acceptance of current roofing bid for work to be completed at Fraser Valley Library.*

Alan Walker motion; Mike Johnson 2nd
All approve

G. Notification of Bequest
Tara Thompson received a letter from William Falkenberg estate to inform of a $40,000 bequest to GCLD with a designation of Fraser Valley Library. The Board of Trustees was asked to consider and accept the gift to be used specifically at Fraser Valley Library. Once check is received, Trustees will need to vote on the acceptance of this designated gift.

H. Family and Medical Leave Insurance (FAMLI) Update
Presentation of data requested from May meeting: comparison of GCLD benefit to FAMLI as well as staff interest in benefit was presented by Tara Thompson. She reported on results from the staff survey which demonstrate either full contribution of 0.9% of staff salary be paid by GCLD or GCLD opt out and staff choose to contribute themselves. Trustees asked questions for clarification, and Tara explained the benefits currently provided to staff. The board requested additional information regarding budget impact and current GCLD benefits. The Trustees will need to vote on opt-in versus opt-out choices in August or September to aid in budget development as well as report to state if choosing to opt out.

I. Library Trends: Grand County Library District Annual Public Library Report
Gallagher reported on the required Public Library Annual Report (PLAR) and summarized the presentation she made to the BOCC. She gave an explanation about the Library Research Service (LRS) website that can be used as a tool to compare GCLD to other library districts across the state that may be similar to our organization. Statistics reported to the state for the annual report match the information provided in monthly board reports and the strategic plan. PLAR is public information and can be accessed online. Gallagher reported that it can be used to compare services year to year. Reporting of information changed drastically during the pandemic. Things were reported differently based on the types of services being provided and the number of months actually opened. A summary of the PLAR was given by Gallagher, and she encouraged Trustees to reach out with questions. Key takeaways – electronic resources are continuing to increase in utilization; Take and Make kits allowed us to stay connected with our community.

VII. Action Items
A. Approval and acceptance of current roofing bid for work to be done at Fraser Valley Library

*Motion to approve and accept the current roofing bid for work to be completed at Fraser Valley Library.*

Darcy Schlichting motion; Jeremy Krones 2nd
All approve

VIII. Adjournment

*Motion to adjourn the meeting at 7:35 p.m.*

Jeremy Krones motion; Janet Thomas 2nd
All approve