MINUTES

Trustees: Sally Leclair, Marcus Davis, Janet Thomas, Mike Johnson, Alan Walker, Jeremy Krones (arrived at 6:25 p.m.)
Absent: Darcy Schlichting
Staff: Polly Gallagher, Tara Thompson, Chris Newell, Sue Luton
Public: Dr. Sharron Morris

I. Call to Order and Consideration of Trustee Absences
   Call to order 5:32 p.m. Sally Leclair excused the absence of Darcy Schlichting. Jeremy Krones will be joining later.

II. Amendments to the Agenda
   Motion to amend the consent agenda to include the public facing hyperlink January Budget to Actual and Balance Sheet
   Mike Johnson motion; Alan Walker 2nd

III. Approval of the Agenda
   Motion to approve the agenda as amended.
   Marcus Davis motion; Janet Thomas 2nd
   All approve

IV. Consent Agenda:
   A. January Regular Meeting Board Minutes
   B. Correspondence
   C. January Bank Reconciliation
   D. January Budget to Actual and Balance Sheet
      Motion to approve the consent agenda as amended.
      Alan Walker motion; Mike Johnson 2nd
      All approve

V. Reports
   A. Friends of the Grand County Library, Inc.
      No report at this time.
   B. Grand County Library Foundation
      No report at this time.
   C. Public Comment
      Open 5:34 p.m. Close 5:34 p.m.
      None at this time
VI. Workshop
   A. SOAR Analysis with Dr. Sharon Morris from the Colorado State Library
      
      *Strengths, Opportunities, Aspirations, Results*

      Trustees completed a work session focused on trustee recruitment for the GCLD Board of Trustees. Discussion occurred regarding strengths of trustees, aspirations for trustee recruitment, and potential opportunities to network with community members to gain interest. Key messaging will focus on community service in a positive county-wide community asset. Additionally, the opportunity to engage applicants is “GCLD is exploring ways to enhance and expand our library services.” Trustees were asked to consider their 1-2 sentence elevator pitch with prospective trustees.

VII. Information Items
   A. Review by Executive Director of January GCLD Department Highlights & Statistics
      
      *A review of the past month’s strategic plan progress including projects, events, and statistics*

      Gallagher summarized the highlights report. We continue to keep an eye on digital versus physical collection items. There are limits in our digital collection; however, the physical collection may decrease as more digital items are accessed. Senior Lunch & Learn events are going gangbusters. We have expanded maximum numbers at all locations. Juniper is holding their event at a local restaurant due to space issues. We are seeing different people from those regular patrons. Teen Takeover is coming March 17. A demographic review was completed to consider whether our patronage matches the demographics of our communities. Are we hitting our key groups, or do we need to design programs that are geared toward other age groups? Meeting usage is up in all locations. We are appreciative of the removal of the meeting room fee.

   B. Meeting Calendar
      
      a) Town Meetings Fraser, HSS, Granby – dates are TBD; Gallagher will reach out to town clerks for dates
      b) Annual Audit & Board of County Commissioners Annual Report
         Tara has been working to put the audit together which is scheduled for Feb 28 – March 3. Hoping to have draft available for March meeting. The results of the audit will be provided for the April county commissioner report.
      c) Debt Payoff Celebrations
         • Granby – National Library Week – April 20, 6-7 p.m.
         • Juniper – Memorial Day Weekend – May date and time TBD

   C. 2023 Board Goals
      
      *Draft version of 2023 Board of Trustees Goals based upon input January meeting and 2022 Board Survey*

      Leclair and Gallagher took suggestions for goals and crafted final goals for the group – all will be included in the board packet. Three final goals and action steps were shared with the group.

      • Promote the strategic framework through support of the implementation and monitoring the progress of initiatives.
      • Sustainability of the library by ensuring the strategic framework is financially supported within district means for the next 3-7 years.
      • Recruit new applicants to join the GCLD Board of Trustees.

      The group agreed on the goals presented.
D. Technology Items

*Password implementation, broadband & eRate, website update & compliance*

The new password implementation will be rolled out on March 28. Marmot provided a document with good reasons about why passwords are needed. We have a responsibility to prevent identity theft as well as people hacking in for nefarious reasons. Trustees were asked to be prepared to answer questions they may get from the public and to encourage patrons to reach out to their libraries for support.

Broadband and eRate – federal funds are available to pay for broadband. We only have one company in Grand County that has the current capability to provide the wired broadband needed. We will go over budget in this line item to meet recommended download speeds. Our cost will be reimbursed through the eRate program. GCLD is engaged with the State regarding community broadband programs.

Website updates and compliance for ADA accessibility were discussed. We have been balancing a welcoming environment over mandated compliance. We have also been researching a few accessibility overlays to determine how they help address compliance issues. We like our website design; however, it needs some tweaking at this point to address some access issues.

VII. Action Items

No further business at this time. Leclair thanked the group for sharing ideas with Dr. Morris.

VIII. Adjournment

*Motion to adjourn the meeting at 6:55 p.m.*

Marcus Davis motion; Jeremy Krones 2nd

All approve