MINUTES

Trustees: Sally Leclair, Jeremy Krones, Janet Thomas, Marcus Davis, Darcy Schlichting, Mike Johnson, Alan Walker
Staff: Polly Gallagher, Tara Thompson, Chris Newell, Michelle Grant
Public: Jim Sloan, Nicholas Graham, Jen Goertz, Shanne Ganne, Emily Pedersen

I. Call to Order and Consideration of Trustee Absences
Meeting called to order at 5:30 p.m.

II. Amendments to the Agenda
None at this time.

III. Approval of the Agenda
Motion to approve the agenda as presented.
Jeremy Krones motion; Janet Thomas 2nd
All approve

IV. Consent Agenda:
A. March Regular Meeting Board Minutes
B. Correspondence
   Letter received from candidate, Jodie Brack, withdrawing her application for consideration for the Trustee vacancy. Please keep her in mind for future openings.
C. March Budget to Actual and Balance Sheet
   Motion to approve the consent agenda as presented.
   Marcus Davis motion; Mike Johnson 2nd
   All approve

V. Reports
A. Friends of the Grand County Library, Inc.
   No report at this time. They have their April book sale happening now.
B. Grand County Library Foundation
   Jim Sloan reported. Quarterly meeting held on April 4. Financial update as of end of March was reviewed at the meeting. The Edward Jones account currently has $110,993 and checking has $10,110.84. Finances are in good order. Discussed the audit report. The Ted Conover event is scheduled for Friday, June 2. He will be here to do a program at Granby Library, 6-7:30 p.m. Marty Smith will co-host conversation, and the program is being offered in partnership with Grand County Community of
Writers. The next meeting is scheduled for July 11.

C. Public Comment
Open 5:38 p.m. Close 5:38 p.m.
None at this time

VI. Information Items

A. 2022 Financial Audit

Finance Committee presented the 2022 audit report from McMahan & Associates with a presentation given by Nicholas Graham, manager. The audit was conducted electronically using accounting software, with input from Tara providing figures for revenues, expenses, assets, and liabilities. Results were reviewed by staff. Audit opinion was then added to the report. We received a clean audit opinion for 2022. Section B will provide highlights and briefs of the report for anyone interested in the condensed version. There were no major concerns found with the audit for 2022, however the district was in violation of state statutes by overspending the appropriation by $3,500. There are some edits that will be made to the current draft, and the audit will be reviewed and presented for adoption at the May Board meeting.

B. Review by Executive Director of March GCLD Department Highlights & Statistics

March 17 HB23-1023 passed and was signed into law. It requires bids for capital projects costing $120,000 or more, up from current $50,000 due to inflation and costs of goods and services. The law goes into effect in August 2023. Our policy states $50,000 so we may want to adjust based on the new law.

Passwords moving forward. We have received many calls as expected, and staff members are handling issues nicely in each branch. Shelly Mathis is doing internship program with Chris and CLiC. Her schooling is coming to an end in May. Online resources are down by about 1,000. Denver Post – 340/day, now about 250/day. Hoopla has gone over budget. Looking at options – change limits for patron usage being discussed as a possibility. Cost issues have come up with the purchase of prize books for Summer Reading Program – price of books has increased substantially. We are examining how to use the budget we have in place to purchase what we need. Continue to grow new card holders, and we have many new users in eResources. National Library week is next week – annual time to celebrate public libraries. One of Time’s 100 Most Influential People is Librarian Tracie Hall, executive director of American Library Association.

C. Meeting Calendar

a) Town Meeting: HSS, Thursday, June 15 – Polly will attend
b) Board of County Commissioners Annual Report – June 6 tentative
c) Debt Payoff Celebrations
   • Granby – Thursday, April 20 at 6 p.m.
   • Juniper – Sunday, May 28 at 1 p.m.
d) SDA Regional Workshop: Granby Fire Department
   • Thursday, June 15 at 8 a.m.
ec) Summer Schedule
   • May 16: Juniper Library
   • June 20: Hot Sulphur Springs Library
D. Narcan
   During All Staff Training, Chief Shaffer spoke to staff about opioids and what is seen in Grand County. Opioids affect the part of the brain that stimulates breathing. Staff had discussion about concerns for patrons as well as for themselves. Narcan has been approved for over the counter sales. Staff are asking for availability of Narcan in each branch. It will now be included in our first aid kits for use after calling 911. We will be able to obtain it through Grand County Public Health. Incident reports will be written anytime Narcan is used in the library setting.

E. Interviews for GCLD Board of Trustees At-Large A Position
   Sally Leclair spoke about how our district is divided into geographical regions with the goal being to have representation from all districts. She introduced current Trustees and the districts represented. We currently have an At-Large opening as Janet Thomas will be leaving at the end of April.

   Interview of candidates Jen Goertz and Shanne Ganne took place. Discussion after the interviews demonstrated that both individuals are excellent candidates with a passion for Libraries. It was highlighted that Jen Goertz is a resident of Kremmling allowing for greater geographic coverage of our county and her schedule allows her to begin her term immediately upon appointment.

   Motion to move to action a recommendation to the Grand County BOCC for the appointment of Jen Goertz in the vacated At-Large A position. Discussion: Make sure Shanne Ganne is aware of future vacated board positions. Jeremy Krones motion; Janet Thomas 2nd
   All approve

VII. Action Items
   Motion to recommend to the Grand County BOCC for the appointment of Jen Goertz in the vacated At-Large A position.
   Marcus Davis motion; Janet Thomas 2nd
   All approve

VIII. Adjournment
   Motion to adjourn the meeting at 7:20 p.m.
   Janet Thomas motion; Marcus Davis 2nd
   All approve