

## Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, August 15, 2023  
5:30 PM

Location: Fraser Valley Library or Zoom  
Meeting ID: 863 4751 3182  
Passcode: gMNz7j

### MINUTES

Trustees: Jeremy Krones, Marcus Davis, Darcy Schlichting, Mike Johnson, Alan Walker, Jen Goertz  
Staff: Polly Gallagher, Tara Thompson, Chris Newell, Jeanette McQuade  
Absent: Sally Leclair  
Public: Grand County Public Health employees – Christine Smith, Amanda Uline

- I. Call to Order and Consideration of Trustee Absences  
Meeting called to order at 5:30 p.m.
- II. Amendments to the Agenda  
None at this time
- III. Approval of the Agenda  
*Motion to approve the agenda as presented.*  
Marcus Davis motion; Darcy Schlichting 2<sup>nd</sup>  
All approve
- IV. Consent Agenda:
  - A. July Regular Meeting Board Minutes
  - B. Correspondence  
A thank you note from Shelly Mathis was circulated. She thanked the Board for their support of her continued education in pursuit of her library science degree. She requests to keep this program going – tuition reimbursement – as she is very grateful for the opportunity.
  - C. June Bank Reconciliation and July Bank Reconciliation
  - D. July Budget to Actual and Balance Sheet  
*Motion to approve the consent agenda as presented.*  
Alan Walker motion; Darcy Schlichting 2<sup>nd</sup>  
All approve
- V. Reports
  - A. Friends of the Grand County Library, Inc.  
Friends Grand Lake Book Sale – 10 a.m. – 4 p.m. Friday, August 18 – Sunday, August 20, at the Grand Lake Community House next to Town Hall in conjunction with BBQ Days.
  - B. Grand County Library Foundation  
Darcy Schlichting reported. They will not be hosting Adrian Miller. Sally wrote a thoughtful letter to him regarding why we would be unable to host the event. To date, we have not heard back from him. The Foundation received a random \$30 donation through Colorado Gives.
  - C. Public Comment  
None at this time.

## VI. Information Items

A. Review by Director of Public Services of July GCLD Department Highlights & Statistics Reflecting on the month of July – Summer Reading Program presentation will be given later in the meeting by Chris Newell. Tara shared budget templates. Preliminary budget planning is underway. Facilities projects are getting completed - ADA doors, Kremmling landscaping completed. Quotes are being gathered in preparation for 2024 budget planning to take care of priority projects. Many items are on the Fraser Valley Library list – it is the oldest facility in the district. Polly reviewed the merit bonuses that were received for the first half of the year. There will be a presentation to the Board regarding these bonuses at the next meeting. Broadband speed – more than doubles in locations that have been updated. We use eRate funds to cover some of these costs. Please take note of the Grand Storytime Celebration – Polly gave a summary of the event which was truly a family event. It was a huge success and is an example of what has been done to de-silo the work being done across the library district. Best of Grand – we have a celebrity up for Ms. Grand County – Kaydee Jensen, Library Associate.

## B. Meeting Calendar

## a) Summer Schedule

- September 19: Granby Library

## b) Special District Association Annual Conference (Keystone)

- September 12-14
- Congratulations to Polly for being asked to represent Colorado nationally on the SDA committee.

## c) Colorado Association of Librarians Conference (Loveland)

- Trustee track on Friday, October 13

## C. Variance Request, GCLD Policy 3.17 Meeting Room and Study Room Policy

Grand County Rural Health Network is requesting a one-time waiver to GCLD Policy 3.17 to allow the consumption of alcohol during an event to be held in the Granby Library Community Meeting Room. Christine Smith and Amanda Uline presented regarding the Grand County Rural Health event, Gratitude for Grand. The kick-off celebration party will be held the night before for sponsors and invited guests. They also recognize recipients for the Award in Excellence in Health Service at this event. To promote their virtual event that occurs in the county, the organization would like to use the Granby Library meeting room. Alcohol is not contingent on using this room; however, this will be a closed-door event after library hours, and there is a donor for wine and beer. The group is requesting a variance to be able to offer alcohol for the event. They will issue two drink tickets per person to recognize healthy consumption as well as service by individuals certified to prevent intoxication, underage drinking, and drunk driving. The alcohol will be free. There was a question regarding liability for alcohol being served at the library. It was recommended that the entity reserving the meeting room be liable through their insurance. GCLD's insurance would be secondary in case of incident. It was recommended we create an MOU specifying variance and responsibility to make sure GC Public Health assumes liability and responsibility and indemnifies GCLD from liability. Trustees asked questions and requested clarification on the planned event.

*Motion to move to action a variance to Policy 3.17 Meeting Room and Study Room Policy to allow Grand County Public Health the opportunity to provide alcohol during an event to be held in the Granby Library Community Meeting Room, pending a signed MOU and indemnity clause agreement which can be signed by the executive director.*

Marcus Davis motion; Alan Walker 2<sup>nd</sup>

All approve

- D. All Together Now: Community Kindness Summer Reading Program Review  
Chris Newell gave a PowerPoint presentation about the Summer Reading Program summarizing the theme, participation levels, programs and presenters, and special performers. Participation statistics were highlighted. Events that were popular this summer included the Community Kindness Kick-off events with Kona Ice, Winding River Resort, Teen Nailed It!, Kremmling and Hot Sulphur Springs family picnics, Kremmling Airport tours, hiking club adventures, Rocky Mountain Puppets, and the first annual Grand Storytime Celebration and foam party. Sponsors and donors were thanked: Friends of Grand County Library, Winter Park Resort, YMCA of the Rockies Snow Mountain Ranch, and Granby Ace Hardware. Trustees requested a list of local donors who give of their time and resources in each community.
- E. 6 Month Strategic Framework Review  
Gallagher gave the mid-year analysis of the 2023 initiatives and referred to the Board document regarding the initiatives of the strategic plan. Boundless Opportunities – GCLD is a community resource that supports residents and visitors to explore opportunities and dive into their passions. It is our goal to curate valuable resources and services for every user to foster lifelong connections to the library. We make our diverse collections, expertise, and services available when, where, and how users need them. We do have something for everyone in Grand County. Resources are diverse enough to meet the needs of all people. Access – in our dream world, access would be provided 24/7. We are currently offering open hours seven days/week throughout the library district, but how do we increase open hours? We continue to be an essential service for our community. Meeting rooms are open for people to use the space - how do we expand those library spaces? Initiatives were highlighted in Gallagher's PowerPoint presentation. Anecdotal stories of patrons were shared. Statistics for Senior Lunch & Learn were presented and analyzed. Polly highlighted our ability to access new books and resources in a timely manner by self-processing high demand items. Community entities reach out to GCLD to help promote services and disseminate items such as radon tests, weather radios, hygiene kits, etc. Polly mentioned areas that are thriving and doing well and programs that are currently being tweaked or developed. Finally, comparison statistics were provided for 2017-2023.
- F. Preliminary 2024 Budget Discussion  
Budget philosophy discussion was held. Reserves were discussed. What does GCLD need to run, maintain, sustain, and grow for capacity? What do we need as we move forward? The group discussed service-based budget and what the Trustees are willing to support. Staff members were asked to identify one-time expenses for facilities and technology. The service model should be based on our current strategic framework. We need to be honest and transparent about what we plan to do next year. How much do we keep pace with what we are doing along with the demand of services and needs of community? A recommendation was made to maintain the zero-based philosophy, determine one-time expenses, and proceed with sustainable model. The unknowns related to Proposition HH make this year's budget process a bit more challenging. A baseline service model will be followed, keeping in mind sustainability and the ability to keep up with demand.

## VII. Action Items

### A. GCLD Policy Manual

*Motion to approve the changes made to the GCLD Policy Manual presented to the Board in May.*

Marcus Davis motion; Alan Walker 2<sup>nd</sup>

All approve

B. Variance Request, GCLD Policy 3.17 Meeting Room and Study Room Policy

*Motion to approve the variance to Policy 3.17 Meeting Room and Study Room Policy to allow Grand County Public Health the opportunity to provide alcohol during an event to be held in the Granby Library Community Meeting Room, pending a signed MOU and indemnity clause agreement which can be signed by the executive director.*

Marcus Davis motion; Darcy Schlichting 2<sup>nd</sup>

All approve

VIII . Adjournment

*Motion to adjourn the meeting at 7:22 p.m.*

Alan Walker motion; Darcy Schlichting 2<sup>nd</sup>

All approve